



ABP MOC Part 2 Provider Program *Audit Checklist*

Appendix B

Accredited providers may be required to submit materials for activities selected for audit. Please complete the Audit Checklist for each activity and retain this document along with any other relevant materials for your records. The ABP reserves the right to request audited materials directly from the provider at any time. Once contacted, the provider has 30 days to respond and provide requested materials to the ABP.

PARS Activity Identifier MOC Points

Audit Attachment Checklist

Retain a copy of the audit attachments, along with the Audit Checklist for your records.

- Provide a copy of the evaluation tool.
 - If credit has been awarded, provide verification that the learner(s) successfully met the passing standard for the activity.
 - Provide a copy of documentation indicating that learners were informed that their completion data would be shared with the ABP through PARS.
 - Provide a listing of participants who received ABP MOC credit for the activity.
 - Provide an example of a completion certificate that would be provided to a learner if requested.
1. Is the Activity directly provided or jointly provided by a provider accredited in good standing within the ACCME system?
 Yes No
 2. Is the activity certified for AMA PRA Category 1 Credit in one of the following activity types: Yes No

Indicate Activity Type:

- Enduring materials Internet-enduring materials Journal-based CME Test-item writing
 Manuscript review

Live activities

- Courses Internet live courses Regularly scheduled series Learning from teaching

3. Provide a description of the professional practice gap and educational need for the activity.

4. Provide a brief description of how the evaluation is conducted, including what the passing standard is for the evaluation mechanism, and how feedback is provided to the learner.